

Bachelor of Professional Studies | Understanding Your Official Transfer Evaluation

- In order to complete the BPS degree, you will need to fulfill all of the requirements successfully AND earn a minimum of 120 credits.
- All of your transferred coursework will appear as *TE under the notes column of the evaluation.
- Any credit bearing exam (AP, CLEP, A Level, etc.) will appear as *NE under the notes column of the evaluation.
- All external transfer credit has been recoded. You can match the coursework with your transcript(s) using the term field (Fall = 12/15/Year; Winter = 4/15/Year; Spring = 5/15/Year; Summer = 8/15/Year). Please see the [Transfer Credit Equivalency Chart](#) for more information which subject each code corresponds with.
- Since Berklee Online operates on a semester system, all quarter credits have been converted to semester credits.
- Whenever a student transfers a course that is less than three (3) credits to fulfill a three (3) credit Berklee Online requirement, this creates a credit deficiency, causing the student to be short of the 120 credits required to graduate. As such, the student must make up the credits they are deficient in. When possible, however, we try combine like-courses or transfer the coursework in such a way as to avoid or lessen any credit deficiency.
- Credit deficits are notated in red in the bottom right hand corner of the program summary box on the first page of your Official Transfer Evaluation. *Please note that this will only appear on your Official Transfer Evaluation sent to you by the Transfer Team. It will not appear on your My Progress tab or when you run your degree audit in my.berklee.edu.*
- Credit deficits can be made up by completing additional Berklee Online coursework of your choosing, by applying for prior learning credit, or by completing additional external credit in the area in which you are deficient. Keep in mind that any external course will first need to be approved by the Transfer Team.
- Sometimes when reviewing transcripts, the available description for a course is too vague for us to determine equivalency. In these cases, students will need to provide a course syllabus from the year they completed the course in order to be considered for additional transfer credit.
- **Important Note on Math/Science Requirement:** some course prerequisites require you to pass a math placement test with a score of 80 or higher. Regardless of your transferred credit in this area, if you do not receive the requisite score you will need to complete the Applied Math for Musicians course in order to fulfill the prerequisite.

Transfer Credit General Equivalency Chart

We are rarely able to award transfer credit for courses that are directly equivalent to those we offer, especially for general education requirements. To help you better understand how your previous coursework transferred, please reference the chart below.

Course Code	Course Name	Types of External Courses
OCOMP-COMP	Composition Transfer	A composition course that is not directly equivalent to a course offered at Berklee
OCWPR-ARR	Arranging Transfer	An arranging course that is not directly equivalent to a course offered at Berklee
OEART-EAR	Ear Training Transfer	An aural skills, solfege, and/or musicianship course that focuses on ear training but is not taught using the Berklee method
OGUIT-GUITAR	Guitar Transfer	A guitar course that is not private instruction or an applied music lesson and is not directly equivalent to a course offered at Berklee
OHARM-HRM	Theory/Harmony Transfer	A traditional or contemporary theory and/or harmony course that is not taught using the Berklee method
OLART-HIST	History Transfer	Any Music History or Art History course that is used to fulfill the history requirement
OLART-HUM	Arts/Humanities Transfer	Literature, Creative Writing, Poetry, Languages, Communication, Art History, Music History, Visual Arts, Drama, Music Appreciation, Dance, Design, ESL, Speech
OLART-WRTG	Writing Transfer	Any college level writing course or writing-intensive literature course that is used to fulfill the writing/composition requirement
OLGEN-CORE	General Core Music Transfer	A music fundamentals course or a core music hybrid course that is not directly equivalent to a course offered at Berklee
OLMSC-MATH	Math Transfer	Algebra, Geometry, College Math, Statistics, Calculus, Computer Programming, Accounting, Acoustics
OLMSC-SCI	Science Transfer	Biology, Chemistry, Physics, Geology, Astronomy
OLSOC-HIST	History Transfer	Any US or World History course that is used to fulfill the history requirement
OLSOC-SOC	Social Science Transfer	Psychology, Economics, Sociology, Anthropology, Political Science, Women's Studies, Africana Studies, Latino Studies, Religious Studies, Geography, Group Conflict, Business Management, History, Philosophy, Criminal Justice
OMBUS-BUS	Music Business Transfer	A course that covers elements of music business that is not directly equivalent to a course offered at Berklee
OMPRD-PRD	Music Production Transfer	A course in music production or music technology that is not directly equivalent to a course offered at Berklee
OPIAN-PIANO	Piano Transfer	An accompaniment, piano, and/or keyboard course that is not private instruction or an applied music lesson and is not taught using the Berklee method
OSONG-SONG	Songwriting Transfer	A songwriting course that is not directly equivalent to a course offered at Berklee
OVOIC-VOICE	Voice Transfer	A voice course that is not private instruction or an applied music lesson and is not directly equivalent to a course offered at Berklee